From:  
Smti. A. Sharma,  
Asst. Labour Commissioner,  
Kamrup(M), Guwahati-7.

To:  
All Heads of the Works Department,  
Inland Water Authority of India,  
Guwahati-12


Sir,

With reference to the above, I am directed to request you kindly furnish the Return under Section 4 of the Building & Other Construction Workers' Welfare Cess Act, 1996 for the year 2018 as per format given below.

**Details statement of Labour Cess Collection and deposit thereof**

<table>
<thead>
<tr>
<th>SI No.</th>
<th>Name and Address of Contractor with Regn. No. and date under the BOCW (RE &amp; CS) Act, 1996</th>
<th>Name of the Works</th>
<th>Place of the Works</th>
<th>Work Order Value (in Rs.)</th>
<th>Tender Value (in Rs.)</th>
<th>Amount of bill paid to the Contractor (in Rs.)</th>
<th>Amount of 1% Cess collected against each bill (in Rs.)</th>
<th>Date of Payment</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
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</tbody>
</table>

You are further requested to sent the return within 31\textsuperscript{st} December 2018.

This is for favour of your kind information and necessary action.

Yours faithfully,

[Signature]

Asst. Labour Commissioner  
Kamrup(M), Guwahati-7

Memo No. AB&OCWWB/2010  
Dated Guwahati, the.........../2018

Copy to:  
1. The Labour Commissioner, Assam, Gopinath Nagar, Guwahati-16 for favour of his kind information.  
2. The Deputy Commissioner, Kamrup(M) for favour of his kind information.  
3. P.A. to Hon’ble Minister, Labour Welfare Department, Assam, Dispur, Guwahati-6 with a request to bring it to his kind notice.