F.No. IWAI/MD/325/2019-20

To
1) The Chief Engineer IWAI, Patna
2) The Director IWAI, Kolkata
3) The Director IWAI, Guwahati
4) The Director IWAI, Kochi

Sub: Preparation of SOP for Repair of IWAI vessels- reg.

Sir,

A Standard Operating Procedure for the upkeep and repair and maintenance of IWAI vessels is to be evolved and formulated.

2. In order to formulate the SOP for repair of IWAI vessels and equipments, it is requested to submit your valuable inputs for all kind of repairs i.e. planned annual repairs and dry-docking repairs, running repairs and breakdown repairs. Your suggestions for spare parts management and inventory of spares etc. may also be given with the ultimate objective of carrying out repairs within minimum specified period (minimum down time) and maximum period for which the vessel remain operational to do its assigned work.

3. The above inputs may be given by 4th November, 2019. All Mech-marine personnel in your R.O. may be requested to give their inputs and provide valuable contribution for the preparation of SOP for repair of IWAI vessels.

Yours faithfully

(V.C. Dialani)
Director (M)