CIRCULAR

It is intimated that Ministry of Shipping vide Letter No. 11011/125/2018-IWT, dated 22.05.2019 has enclosed copy of an Office Memorandum No. 4(4)/E-Coord/2015 dated 09.05.2019 issued from Department of Expenditure, Ministry of Finance relating to instructions for processing Foreign Visits of Officers of the Government of India for approval of Screening Committee of Secretaries (SCoS) for information and compliance in case of composite proposals.

(Ajay Kumar)
Assistant Secretary (A&E)

Copy to:

i) Chief Engineer (Technical)/Chief Engineer-Project Manager (JMVP)/Chief Engineer (Patna)/Hy. Chief/Director (F&A)/Director (IT)/Director (NWs)/Director (M)/Director (NER)/Director (Traffic)/Director (Technical)/Director (Hy), Dy. Secretary, IWAI, Noida.

ii) Director, IWAI, Patna/Kolkata/Kochi/Guwahati

iii) Sub Office, Varanasi, Allahabad, Sahibganj, Vijayawada, Bhubaneshwar

iv) Director (IT), IWAI, Noida – for uploading on IWAI website

v) Hindi Cell- for Hindi translation

Copy for information to:

PPS/PS/Sr.PA/PA to Chairman/Vice-Chairman/Member (Finance)/Member (Technical)/Member (Traffic)/Secretary
Transport Bhawan
1, Parliament Street
New Delhi-110001
Dated: 22.05.2019

To

The Chairman,
Inland Waterways Authority of India
A-13, Sector-1,
Noida – 201301

Sub: - Instructions for processing foreign visits of officers of the Government of India for approval of Screening Committee of Secretaries (SCoS)-reg.

Sir,

I am directed to enclose herewith a copy of OM No. 4(4)E.Coord/2015 dated 09.05.2019 issued by D/o Expenditure, Ministry of Finance on the subject mentioned above for information and compliance in case of composite proposals.

Encl: As above

Yours faithfully,

(Satish Kumar)
Under Secretary to the Government of India
Ph: 011-23357558
e-mail: satish.kr24@gov.in
OFFICE MEMORANDUM

No 1/4/6-Coord/2015
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, 9th May 2016

Subject: Instructions for processing foreign visits of officers of the Government of India for approval of Screening Committee of Secretaries (SCoS)

Reference is invited to this Department's OM of even number dated 5th January, 2016 and 27th November, 2017 on the subject mentioned above.

2. Ministries/Departments are again directed to ensure that the timeline stipulated for submitting the proposal for foreign visits requiring SCoS and Hon'ble Prime Minister's approval are received 15 days prior to departure date of the delegation but not later than 05 days before date of departure of the delegation. Proposals not adhering to the time frame are hereafter liable to be rejected.

[Signature]

To:

All Secretaries to the Govt. of India
All Financial Advisers of Ministries/Departments

Copy for information to:

i) Deputy Secretary, PMO
ii) Staff Officer to the Cabinet Secretary
iii) Sr. PPS to Finance Secretary & Secretary(DEA)
iv) PPS to AS(Pers.), DoE