No. 8/IWAI/Estt./7/2003                                                                   Date 28th April 2014

Sub: Revision of PPO of pre-2006 pensioners/family pensioners — (i) even if age/date of birth of spouse is not available, (ii) model advertisement for use by Ministries/Departments-regarding.

I am directed to refer to above mentioned subject and to inform that in terms of Ministry of Personnel, P.G. Pensions, Department of Pensioners Welfare O.M. no. 1/20/2011-(E.)&PW(E.) dated 28th Jan’2013 (Copy enclosed), it is requested to follow the instructions for all future pension cases.

( Umesh Kumar Sahai )
Assistant Secretary(Estt.)

To

1) The Director, IWAI, Patna
2) The Director, IWAI Kochi
3) The Director, IWAI, Guwahati
4) The Director, IWAI, Kolkata
OFFICE MEMORANDUM

Sub: Revision of PPO of pre-2006 pensioners/family pensioners – (i) even if age/date of birth of spouse is not available, (ii) model advertisement for use by Ministries/Departments – regarding.

The undersigned is directed to refer to this Department's OM of even number, dated 16.12.2011, 21.11.2012 and 14.11.2012 and OM No. 1/23/2012-P&PW(E), dated 13.09.2012 and 27.09.2012 on an extremely important issue, i.e. revision of the Pension Payment Order (PPOs) of pensioners/family pensioners who retired/died before 2006. The revision has to be done on priority because the pensioners are suffering harassment due to non-revision of their PPOs.

2. A number of initiatives were taken in the last quarter of 2012 such as allowing change in date of birth of spouse, use of certain documents for revision of PPOs, inclusion of present postal address and mobile and telephone number in the life certificate and use of e-scroll for extracting information from banks' database. In order to further streamline the process, it has been decided to allow revision of PPOs even in those cases where date of birth/age of spouse is not given in the PPO or this information is not available in the office records. Such PPOs may be revised again when age/date of birth becomes available. It has also decided that only five cases in which pension/family pension is being disbursed will be included in the pendency statement of the Central Pension Accounting Office (CPAO) and for this purpose e-scroll alone will be relied upon by the CPAO.

3. A copy of the advertisement previously circulated to all Ministries/Departments vide this Department's OM of even number, dated 16.12.2011 for use by them for eliciting information from pensioners/family pensioners is enclosed. It is requested that the advertisement may be posted on the website and if desired get it published in the leading News Papers.

(Sujasha Choudhury
Deputy Secretary

All Ministries/Departments of the Govt. of India.

Copy to CPAO, Trikoot-II, Bhihaji Kama Place, New Delhi-66. (not in original)
(The Chief Controller (Pensions) may take a meeting with the banks. The deliberations of this meeting may be put up to the Secretary (Pension) for taking a decision regarding holding a meeting with the banks.)

(Sujasha Choudhury
Deputy Secretary

28 JAN 2013
OFFICE MEMORANDUM

Sub: Revision of PPO of pre-2006 pensioners/family pensioners – (i) even if age/date of birth of spouse is not available, (ii) model advertisement for use by Ministries/Departments – regarding.

The undersigned is directed to refer to this Department's OM of even number, dated 16.12.2011, 2.11.2012 and 14.11.2012 and OM No. 1/23/2012-P&PW(E), dated 13.09.2012 and 27.09.2012 on an extremely important issue, i.e. revision of the Pension Payment Order (PPOs) of pensioners/family pensioners who retired/died before 2006. The revision has to be done on priority because the pensioners are suffering harassment due to non-revision of their PPOs.

2. A number of initiatives were taken in the last quarter of 2012 such as allowing change in date of birth of spouse, use of certain documents for revision of PPOs, inclusion of present postal address and mobile and telephone number in the life certificate and use of e-scroll for extracting information from banks' database. In order to further streamline the process, it has been decided to allow revision of PPOs even in those cases where date of birth/age of spouse is not given in the PPO or this information is not available in the office records. Such PPOs may be revised again when age/date of birth becomes available. It has also decided that only live cases in which pension/family pension is being disbursed will be included in the pendency statement of the Central Pension Accounting Office (CPAO) and for this purpose e-scroll alone will be relied upon by the CPAO.

3. A copy of the advertisement previously circulated to all Ministries/Departments vide this Department's OM of even number, dated 16.12.2011 for use by them for eliciting information from pensioners/family pensioners is enclosed. It is requested that the advertisement may be posted on the website and if desired get it published in the leading News Papers.

(Sujasha Choudhury)
Deputy Secretary

All Ministries/Departments of the Govt. of India.

Copy to CPAO, Trikoot-II, Bhikaji Kama Place, New Delhi-66. (not in original)
(The Chief Controller (Pensions) may take a meeting with the banks. The deliberations of this meeting may be put up to the Secretary (Pension) for taking a decision regarding holding a meeting with the banks.)

(Sujasha Choudhury)
Deputy Secretary
Office Memorandum

Sub: Revision of PPOs of pre-2006 family pensioners – meeting chaired by Secretary (Pension) on 3/11/11 – a model advertisement – regarding.

The undersigned is directed to refer to this Department's O.M. of even number, dated 15th November and 22nd November, 2011 circulating the minutes of the meeting concerning revision of Pension Payment Orders (PPOs) in respect of pre-2006 Pensioners, which was chaired by Secretary (Pension) on 3/11/11. It was decided, vide para 9 of the minutes, that the Department of Pension and PW would bring out a model advertisement spelling out the utility of the revision of PPO to the individual pensioner/family pensioner, which may be used by administrative Ministries/ Departments for eliciting responses from the pensioners/family pensioners belonging to them. It was also agreed that the advertisement shall also be posted on the web-site of respective Ministry/Department.

2. In pursuance of the minutes as indicated above, a copy each of Hindi and English versions of the model advertisement is enclosed. It is requested that the administrative Ministries/ Departments may consider publishing the advertisement in the leading newspapers in English and Indian languages so that maximum number of pensioners/family pensioners come to know about the benefits of getting their PPOs revised. It may also be ensured that the text of the advertisement is posted on the web-site of the Ministry/Department concerned.

(K.K. Mittal)
Director
Ph: 24628752

Ministries/Departments of the Government of India as per list enclosed.
2006 से पूर्व के वैद्यकिकीय/कुलद्रम वैद्यकिकीयों की पैतृक/कुलद्रम पैतृक पहल के ही संबंधित की जा पुष्पी है तथा छठे केंद्रव देशन आयोग की अनुशंसा के अनुसार 2008 एवं 2009 में बनाया जाना जा पुष्पी है। वह नोटिस किया गया है कि कुछ मामलों में सरकार ने संबंधित प्राधिकारियों द्वारा किए जा रहे प्रावधान के बावजूद भी वैद्यकिकीयों/कुलद्रम वैद्यकिकीयों को उनकी पैतृक/कुलद्रम पैतृक की संबंधित राशि को उपयोग करने वाले निम्नलिखित पैतृक कार्यक्रम के सूचना गतिस्थल पर लिखा है:

2. ध्यान आर्थिक विशेषता जानता है कि यह उनके हित में है कि ऐसे वैद्यकिकीय/कुलद्रम वैद्यकिकीयों, संबंधित जारी किए गए पैतृक कार्यक्रम प्रावधान करें, क्योंकि संबंधित कार्यक्रम सुनिश्चित करेंगे कि (र) बंक द्वारा संबंधित पैतृक में योगी गलती नहीं है, (ब) वह 80/85/90/95/100 वर्ष की आयु प्राप्त करने पर अतिरिक्त पैतृक/कुलद्रम पैतृक प्राप्त करें, (ग) अधिकांश में पैतृक पुनःसंबंधित होती है, संबंधित राशि का पूरकारण करने में उन्हें कोई समस्या नहीं है, (ह) पैतृककारियों की भूमि के पश्चात, अवधारित/सरकारी/विचार्य पूर्विक विषय सहित यदि कोई हो, तो वह कुलद्रम वैद्यकिकीयों, को बीता फिररी विवरण वा उल्लिखित के कुलद्रम पैतृक मिले। उक्त को सुविधाजनक करने के लिए, ऐसे 2006 से पूर्व के वैद्यकिकीय/कुलद्रम वैद्यकिकीयों जिन्होंने उनके गते संबंधित पैतृक कार्यक्रम (पी.पी.ओ.) प्रावधान नहीं किया है, को...

ततो, कायमतिरतन,

…………………………………… मंत्रालय/विभाग/परिवर्तन

भारत सरकार

(यदि एक पैतृक कोटी/कुलद्रम वैद्यकिकीयों को उपयोग करना न हो तो, इसे विवरण लेखा अधिकारी, विशेषता एवं, नो.पी.पी.ओ., केंद्रीय अरोपण, नई दिल्ली को मजा जा सकता है)

विवरण: 2006 से पूर्व के वैद्यकिकीय/कुलद्रम वैद्यकिकीयों को पैतृक कार्यक्रम (पी.पी.ओ.) का संबंधित

1. पैतृककारियों का नाम
2. अवधारित
3. संबंधित की तारीख
4. पैतृककारियों की भूमि की तारीख

(यदि आवेदन कुलद्रम वैद्यकिकीयों द्वारा किया गया हो)
OFFICE MEMORANDUM

Sub: Change in date of birth/age of family pensioners – regarding.

In accordance with the instructions issued vide this Department’s OM No.38/37/08-P&PW(A) dated 21.5.2009, 11.8.2009, 25.6.2010 & 28.9.2010 and OM No.1/19/11-P&PW(E) dated 3.8.2011, additional pension/family pension to old pensioners/family pensioners is allowed on the basis of the date of birth/age recorded in the Pension Payment Order (PPO) or other office records. Only in case the details regarding date of birth/age are not available in the PPO/office records, additional pension/family pension to old pensioners/family pensioners has been allowed on the basis of certain documents i.e. PAN Card, Matriculation certificate, Passport, CGHS Card, Driving Licence, Voter’s ID Card and Aadhaar Number issued by UIDAI.

2. During his service and at the time of retirement, a Government servant is required to give details of his family, including date of birth of its members, in Form 3. Date of birth/age of the members of family mentioned by the Government servant in Form 3 was not mandatory to be verified by the Head of Office. It is felt that in some case, the date of birth/age of a family pensioner, as recorded in the PPO/office records might be incorrect.

3. Some representations have been received in this Department regarding the hardship being caused to old family pensioners in getting the additional pension on account of incorrect recording of the date of birth/age in the PPO. They have been requesting for allowing the change of date of birth in the PPO on the basis of the documents prescribed in the various OMs mentioned in Para 1 above.

4. The matter has been considered in this Department in consultation with the Ministry of Finance, Department of Expenditure and the following decisions have been made:

i. Since the date of birth of the Government servant is recorded in the PPO on the basis of the service records and the date of superannuation etc. also is determined on the basis of this date of birth, there is no question of allowing change in the date of birth of the retired/deceased pensioner in the PPO.

ii. The request for change of date of birth/age of the family pensioner (parents and spouse) in the PPO may be submitted by a pensioner/family pensioner to the Head of the Department of the organisation where the Government servant had last served along with at least one of the documents mentioned in Para 1 above and a declaration on a non-judicial stamp paper regarding the correct date of birth of the family pensioner. The Head of the Department may allow the change in the date of birth of the family pensioner if he is satisfied that the conditions indicated in this Department’s OM No.38/37/08-P&PW (A) dated 21.5.2009 have been fulfilled and that a bona-fide mistake has been made in recording the date of birth in the PPO.
iii. No other document will be accepted for allowing the change in date of birth/age of the family pensioner in the PPO.

iv. In order to avoid any possibility of recording an incorrect date of birth in the PPO, in future, the Government servant may be required to submit one of the documents indicated in Para 1 above as proof of date of birth of spouse or parents along with the details of family in Form 3. In the case of children certificate of birth from the Municipal authorities or from the local panchayat or from the head of a recognised school if the child is studying in such a school or from a Board of Education may be accepted.

5. As regards pensioners/family pensioners belonging to the Indian Audit and Accounts Departments, these Orders issue after consultation with the Comptroller and Auditor General of India.

6. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their I.D. No 428/E.V/2012, dated 27/8/2012.

7. Hindi version will follow.

(Sujasha Choudhury)  
Deputy Secretary  
Tel. No. 24635979

All Ministries/Departments of the Government of India/Pensioners' Associations

The Controller General of Accounts, Lok Nayak Bhavan, New Delhi.

O/o Comptroller & Auditor General of India
OFFICE MEMORANDUM

Sub: Submission of Form 14 by the spouse to the pension disbursing bank after the death of the pensioner – instructions reg.

The undersigned is directed to draw attention to the requirement of applying for family pension in Form 14 as given in rule 81 (2) (A) (ii) of the CCS (Pension) Rules, 1972.

2. This Department has been receiving representations from various quarters to do away with the condition of applying for family pension in Form 14 as it is causing inconvenience to widows, who find it difficult and embarrassing to present themselves before two Gazetted Officers/persons of repute for attestation of Form 14.

3. Before commencement of family pension, personal identification details of the spouse such as specimen signature, personal mark of identification and left hand thumb impression, proof of age/date of birth of spouse and an undertaking from him/her for recovery of excess payment are to be obtained by the bank. Form 14 serves as a standard processing sheet, which defines and delineates the exact requirement of information to be given to the pension disbursing Bank. It was apprehended that in the absence of this standard, the widows may be asked to submit any relevant or irrelevant information by the bank. This could also lead to delay in commencement of the family pension.

4. The matter has been examined and it has been agreed that in case the pensioner and spouse are holding a joint account, the possibility of claim for family pension from someone else does not arise. Therefore, in such cases, there is no requirement of Form 14. The spouse may inform the Bank of death of the pensioner and request the bank for commencement of family pension, through a simple letter. He/she may enclose a copy of death certificate of pensioner, PPO, proof of his/her own age/date of birth and an undertaking for recovery of excess payment. In other cases, i.e., where the pension is not being credited to the joint bank account of the pensioner and his/her spouse, Form 14 will be continued to be obtained by the banks. However, the condition of attestation of Form 14 has been done away with and witnessing by two persons has been considered as sufficient.

5. For all future cases, Head of Office will forward to the PAO, along with similar details for the pensioner, the specimen signature, personal mark of identification, left hand thumb impression, the proof of age/date of birth and an undertaking from the spouse regarding recovery of excess payment. After the death of the pensioner, the spouse of the deceased pensioner will be required to provide only death certificate to the paying bank, who will identify the spouse based on the
information given in the PPO and its own "Know Your Customer" procedures. Where the pensioner and his/her spouse do not have a joint account, Form 14 will be required as in para 4 above.

6. This issues with the concurrence of Department of Expenditure, vide their ID No. 601/E.V/2013, dated 13.09.2013.

(D.K. Solanki)
Under Secretary to the Government of India
Ph: 24644632

All Ministries/Departments of the Govt. of India.

All Pensioners' Associations as per list maintained in this Department.

Copy to CPAO with the request to circulate the above instructions to all banks and suitably amend the Scheme Booklet.