



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13, सैक्टर-1, नौएडा-201 301, (उ० प्र०)

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

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F. No. IWAI/14011(19)/40/2020

Dated: 28th September, 2020

CIRCULAR

Sub: Regarding sending email communications to the authorities by the Commission - reg.

The undersigned is directed to refer to the above mentioned subject and to enclose the communication of National Human Right Commission, dated 04.08.2020 on the abovementioned subject. The same is herewith circulated for compliance by all concerned.

This issues with the approval of Competent Authority.

 28.9.2020

(Neeraj Singh)

Assistant Secretary (A&R)

E-Mail: nsingh@iwai.gov.in

Ph. 0120-2474050

Encl.: As stated above.

Coy to: (By E-Mail):

1. C.E. (Tech.) / C.E.& PM (JMVP) / Hydrographic Chief / Secretary, IWAI
2. Dir.(NER)/ Dir.(Mech-Marine)/ Dir. (Tech.)/ Dir. (Traffic)/ Dir (Hy.)/D.S (IT)/ Dir (Vig) / A.S (P&C)/ A.S (A &R)/ A.S (Estt) / D.D (NW3.)/ D.D (Marine) / D.D (Civil)/ D.D. (NE), IWAI, Noida.
3. PCSA, IWAI – with request to upload in the website of IWAI.
4. Director, IWAI, Kolkata/ Guwahati/ Vijayawada.
5. Director I/c, IWAI, Kochi / Patna.

Copy for kind information to (By E-Mail):

1. PPS to Chairperson, IWAI
2. PS / PA to Vice-Chairman / Member (Finance) / Member (Technical) / Member (Traffic & Logistics)

Receipt No : 387861/2020/IWAI-AS(R&T)



राष्ट्रीय मानव अधिकार आयोग
NATIONAL HUMAN RIGHTS COMMISSION
 मानवाधिकार भवन, ब्लॉक-C, आई एन.ए, नई दिल्ली-११० ०२३ भारत
 Manavadhikar Bhawan, Block-C, INA, New Delhi-110023 INDIA
 Fax : 91-011-24651329, Tele No. 24663278
 E-mail : covdnhrc@hub.nic.in
 Website : www.nhrc.nic.in

Dated: 4th August, 2020

Subject: **Regarding sending email communications to the authorities by the Commission.**

Sir,

The undersigned is directed to state that in order to increase efficiency in the functioning of the Commission and encourage paperless working, the Commission is shifting towards online working. For this purpose, software used in the Complaint Management Information System (CMIS) has been improved and every document is being converted in a digital form, the case files are being maintained and examined in a digital form, and the communications are sent to the public authorities as well as to the complainants through email using email 'nhrc.india@nic.in', and earlier practice of sending the Commission's directions and other documents through postal services is being discontinued gradually. The public authorities have also been requested to send their reports using HRC Net portal www.hrcnet.nic.in

2. It is, therefore, requested that you may please sensitize the public authorities under your jurisdiction that the email communications received through 'nhrc.india@nic.in' should be treated as official and approved communication of the Commission, and these are to be accepted and responded as required under the provisions of the Protection of Human Rights Act, 1993. It is also requested that correct email IDs of all the public authorities may be updated on the official websites, and the communications received from the Commission through email may be transmitted/forwarded to the concerned answerable public servant by the recipient under intimation to the Commission.

Yours faithfully,

(Signature)
 (D.M. Tripathy)
 Under Secretary (Coord)

Secretary to Govt. of India

M/o Shipping

 Transport Bhawan, Sansad Marg,
 New Delhi-110001

 UO No.177/2020-Coord.
 31-8
 27/9/20
 S.O. (Coord.)
 VS (Coord.)
Dated: 4th August, 2020