



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पत्तन, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार)

मुख्यालय : जलमार्ग भवन, ए-13, सैक्टर-1, नौएडा-201 301, (उ० प्र०)

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Ports, Shipping and Waterways, Govt. of India)

Head Office : Jalmarg Bhawan, A-13, Sector-1, Noida-201 301 (U.P.)

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IWAI-11015/8/2020-Establishment

Dated: 16.05.2024

CIRCULAR

Subject: - Approval for revision of monetary ceiling for reimbursement of Briefcase / Office Bag / Ladies Purse – reg.

In pursuance to the Ministry of Finance, Department of Expenditure Circular F. No. 13016/1/2005-GAD dated 01.05.2024 Competent Authority has decided to revise the monetary ceiling for purchase / reimbursement of briefcase / official bag / ladies purses in Inland Waterways Authority of India as under: -

Sl No.	Level of Officers / Officials	Rates limit (in Rs.)		Period
		Existing Ceiling	Revised Ceiling (incl. of GST)	
1	Secretary / Sepcial Secretary or equivalent (Level 17)	10000	12500	Once in 3 years
2	Addl. Secretary or equivalent (Level 15-16)	8000	10000	-do-
3	Joint Secretary or equivalent (Level 14)	6500	8125	-do-
4	Secretary / Chief Engineer / Hy. Chief / CAO / Director / Dy. Secretary or equivalent (Level 12-13)	5000	6250	-do-
5	Assistant Secretary / Dy. Director / SHS / PPS or equivalent (Level 11)	4000	5000	-do-
6	Assistant Director/ PCSA / AHS / Sr. AO or equivalent (Level 8-10)	4000	5000	-do-
7	Section Officer / Account Officer / Assistant/PS / PA or equivalent (Level 6-7)	3500	4375	-do-

- The entitled officer/officials are free to procure briefcase/ladies purses of their own choice from any of the private/public outlet. However, reimbursement shall be restricted to the above mentioned ceiling concomitant with the respective levels held by the officer/official in substantive capacity.
- The periodicity of replacement shall continue to be 03 years across all categories.
- The claim may please be submitted along with original Bill/Cash Receipt.

(Neeraj Singh)

Assistant Secretary (A&E)

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Copy to: - (By E-mail)

- Chief Engineer – Project Manager (JMVP) / Chief Engineer (Tech.) / Hydrography Chief / Deputy Secretary (P&C) / Chief Accounts Officer / Director (NER) / Director (JMVP-II) / Director (Tech.) / Director (RE) / Assistant Secretary (P&C) / Assistant Secretary (L&H), IWAI, Noida.
- Director, IWAI, Kolkata/ Patna / Kochi/ Guwahati/Patna/ Bhubaneswar
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