



# भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

( पोत परिवहन मंत्रालय, भारत सरकार )

मुख्यालय : ए-13, सैक्टर-1, नौएडा-201 301, (उ० प्र०)

## INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

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No. IWAI-11039/16/2020-Admn

Dated 8<sup>th</sup> July, 2020

### CIRCULAR

Refer to IWAI Circular No. IWAI-11039/16/2020-Admn dated 29.6.2020 regarding monthly review meeting to assess the different works of the Authority to be held at 11.00 AM on 9.7.2020.

As per the direction of the Competent Authority, the monthly review meeting will now be held in the Conference Room of IWAI, Head Office, Noida at 2:30 PM on 9.7.2020 (Friday).

In the review meeting, follow up actions on the decision taken in the previous three meetings along with the agenda issued from the Chairperson's office is to be reviewed.

All the Wing Heads are requested to be present with brief presentation on each items and up to date status of the subject under their respective Wing.

The review meeting is to be attended by Vice-Chairman, Member (Finance) Member (Technical), Member (Traffic & Logistics) and Secretary in the Conference Hall. Hydrographic Chief, Chief Engineer (Technical), Director (Hy & V), Deputy Secretary (P&C) and Assistant Secretary (A & R) to be available through Video Conferencing.

Deputy Secretary (P&C) to coordinate & prepare minutes of meeting.

This issue with the approval of Competent Authority.

*Neeraj Singh*, 8.7.2020

(Neeraj Singh)

Assistant Secretary (A&R)

#### Copy to: - (By E-Mail)

- (i) Chief Engineer (Technical) / Chief Engineer-Project Manager (JMVP) / Hydrographic Chief / Director (F&A) / Director (Hy&V) Director (M) / Director (NER) / Director (Tr&L) / Director (Technical) / Director (Hydro) /Deputy Secretary (P&C), IWAI, Noida.
- (ii) PCSA, IWAI, Noida – for uploading on IWAI website.
- (iii) Hindi Cell - for Hindi translation.

#### Copy for information to: - (By E-Mail)

PPS/PS/PA to Chairperson / Vice-Chairman / Member (Finance) / Member (Technical) / Member (Traffic & Logistics) / Secretary, IWAI, Noida.