



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13, सेक्टर-1, नोएडा-201 301, (उ० प्र०)

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

Head Office : A-13, Sector-1, Noida-201 301 (U.P.)

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No. IWAI/Admn./15/2020

Dated 22nd June 2020

OFFICE MEMORANDUM

Sub:- Sanitisation of IWAI, H.O.premises on detection of COVID Positive Case to contain the spread of COVID-19 – reg.

1. The undersigned is directed to inform that Shri Ravi Kant, C.E.& Project Manager (JMVP) of this office has tested positive for COVID-19 on 21.6.2020. He has last attended office on 19.6.2020.
2. It has been ascertained that the officer took the stairs/ lift on way to the office and also visited other floors in the building for meeting and other official interactions.
3. As per DoPT OM No. 11013/9/2014-Est.A III dated 5.6.2020 and the protocol & guidelines issued by Ministry of Health & Family welfare dated 4.6.2020, disinfection & sanitisation activity will be carried out in the office rooms/ corridors/ common areas/ lift of IWAI, H.O., Noida from 22.6.2020 (1400 HRS) to 24.6.2020 (1400 HRS).
4. Following instructions are further issued for information & necessary action of all concerned:
 - (i) All offices of IWAI, H.O., Noida will remain closed on 22, 23 & 24 June 2020 for disinfection & sanitisation and all the officers/ staff, Consultants and other outsourced staff will work from home during this period.
 - (ii) All the officers/ staff who came in direct contact with Shri Ravi Kant, C.E. are advised to take necessary action as per para 5(iii) of guidelines issued by Ministry of Health & Family welfare dated 4.6.2020.
 - (iii) The officials who have to self quarantine for precautionary measures shall be available on telephone & electronic means of communication at all times under intimation to their Reporting officers.

This issues with the approval of the Competent Authority

Neeraj Singh . 22.6.2020

(Neeraj Singh)

Assistant Secretary (A&R),

Mob- 9971432619

Email:- nsingh@iwai.gov.in

To:-

1. Chief Engineer (Technical)/ Chief Engineer-P.M.(JMVP)/Hydrographic Chief/Director (F&A)/ Director (Mech Marine)/Director (NER)/ Director (Traffic)/ Director (Technical)/ Director (Hydrography)/ Director(Hy & V)/ All Deputy Directors/All Asst. Secretary/ All Asst.Directors/All AHS All Section Officers
2. Dy. D & R.E (Nodal Officer for COVID-19 – to take necessary action for disinfection & sanitisation)
3. Director, IWAI, Kolkata/Kochi/Guwahati/ Dy Dir, IWAI, Patna
4. The Officer-In-Charge, IWAI R.Os / S.Os
5. PCSA, IT Wing – for uploading in IWAI Website
6. Office copy / Master copy

Copy for kind information to:- (By E-Mail)

P.P.S./P.S./P.A. to Chairperson/ Vice Chairman/ Member (Finance)/ Member (Technical) / Member (Tr. & L)/ Secretary, IWAI, Noida.