



# भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13, सेक्टर-1, नोएडा-201 301, (उ.प्र.)

## INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

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No. IWAI/HY/Work Allocation/2018-19

Dated: 30.06.2020

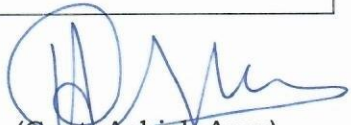
### OFFICE ORDER

#### **Sub: Duties and Responsibilities of Hydrography wing- reg.**

In supersession of office orders issued on the above cited subject, the following duties and responsibilities has been reallocated among the Officers/ Officials working in Hydrography wing and it will come into force with immediate effect:

SI#	Name of Officer	Work
1.	<b>Sh. A. Selva Kumar, Dir. (Hy.)</b>	<ul style="list-style-type: none"><li>Overall monitoring of all Hydrographic Survey activities and Cartography related matters at H.O.</li><li>Any other works assigned by Hydrographic Chief.</li></ul> <p>➤ <b>Channel of Submission of files</b> Dir. (Hy.) → H.C.</p>
2.	<b>Sh. Rajiv Singhal, S.H.S.</b>	<ul style="list-style-type: none"><li>Feasibility Study/DPR and other related activities of newly declared National Waterways (NNW's).</li><li>Any other works assigned by Hydrographic Chief.</li></ul> <p>➤ <b>Channel of Submission of files</b> SHS → H.C.</p>
3.	<b>Sh. P. Palani Raj, A.H.S.</b>	<ul style="list-style-type: none"><li>Development of new NW's in the State of Maharashtra.</li><li>RIS-Phase I, II and III</li><li>RIS studies in new NWs</li><li>Arth Ganga projects</li><li>Any other works assigned by Hydrographic Chief.</li></ul> <p>➤ <b>Channel of Submission of files</b> AHS (PR) → Dir. (Hy.) → H.C.</p> <ul style="list-style-type: none"><li>Navigational Clearance.</li></ul> <p>➤ <b>Channel of Submission of files</b> AHS (PR) → C.E. (Tech.)</p>

SI#	Name of Officer	Work
4.	<b>Sh. Sunil Shinde, A.H.S.</b>	<ul style="list-style-type: none"> <li>• Water Level &amp; Discharge Management (ATG)</li> <li>• Hyd. Survey Schemes of all NWs., Additional Survey manpower schemes and Monitoring of expenditure, physical and financial progress on the Hydrographic works approved in the scheme.</li> <li>• Inhouse / Outsourced Surveying work for charting and Dredging Calculation.</li> <li>• Inventory Management and Tracking System</li> <li>• Side Barge Floater.</li> <li>• Training / Tour / Transfer of Surveyors.</li> <li>• Coordination with P&amp;C section for Parliament matters including PQ's, VIP reference and matter related to Ministry.</li> <li>• Coordination for database for Cartography Section.</li> <li>• Any other works assigned by Hydrographic Chief.</li> </ul> <p>➤ <b>Channel of Submission of files</b> AHS (SS) → SHS → H.C.</p>
5.	<b>Sh. Suhail Rafat, J.H.S.</b>	<ul style="list-style-type: none"> <li>• Environmental Studies of NW's.</li> <li>• Water Aerodrome study &amp; Sea-Plane in IWT.</li> <li>• Development of new NW's in the State of Goa &amp; Gujarat.</li> <li>• Procurement of Hydrography related Equipment, Communication Equipment etc. including CAMC.</li> <li>• Navigational Aids.</li> <li>• DGPS and associated studies/ works.</li> <li>• Any other works assigned by Hydrographic Chief.</li> </ul> <p>➤ <b>Channel of Submission of files</b> JHS (SR) → SHS → H.C.</p>
6.	<b>Sh. Sonu Singhal, J.H.S.</b>	<ul style="list-style-type: none"> <li>• LAD, River Notice, LADIS Portal, Annual Report.</li> <li>• Examination of Survey data, and Shoal Analysis.</li> <li>• Any other works assigned by Hydrographic Chief.</li> </ul> <p>➤ <b>Channel of Submission of files</b> JHS (SS) → AHS (PR) → Dir. (Hy.) → H.C.</p>
7.	<b>Sh. Avadhesh Kumar, S.O.</b>	<ul style="list-style-type: none"> <li>• All matters related to NINI, Patna.</li> <li>• Any other works assigned by Hydrographic Chief.</li> </ul> <p>➤ <b>Channel of Submission of files</b> S.O. → SHS → H.C.</p>
8.	<p>(i) <b>Sh. Neeraj Khare, D/man, Gr.-I</b></p> <p>(ii) <b>Sh. Ram Babu, D/man, Gr.-I</b></p> <p>(iii) <b>Smt. Rajni Bakshi, D/man, Gr.-III</b></p>	<ul style="list-style-type: none"> <li>• All Cartographic works</li> <li>• Any other works assigned by Hydrographic Chief.</li> </ul> <p>➤ <b>Channel of Submission of files</b> D/man → Dir. (Hy.) → H.C.</p>

  
 (Capt. Ashish Arya)  
 Hydrographic Chief

**To,**

All concerned in Hydrography Wing.

**Copy to: -**

1. Chief Engineer (Tech.)/ Chief Engineer (JMVP)/ Director (F&A)/ Director (M)/ Director (NER)/ Director (T&L)/ PCSA, IWAI Noida.
2. Director, IWAI Kolkata/ Guwahati / Vijayawada / Bhubaneswar.
3. O I/c, Patna / Kochi
4. Sub Office, Prayagraj, Varanasi, Sahibganj, Farakka, Swaroopganj, Dhubri, Dibrugarh, Kollam, Silchar.
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PPS/ PS/ PA to Chairperson/ Vice-Chairman/ Member (Finance)/ Member (Tech.)/ Member (Traffic & Logistics)/ Secretary.