



# भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13, सेक्टर-1, नौएडा-201 301, (उ० प्र०)

## INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

Head Office : A-13, Sector-1, Noida-201 301 (U.P.)

Website : www.iwai.gov.in | www.iwai.nic.in

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### REMINDER-1

E-File No. IWAI-17011/21/2020-Admin.

26<sup>th</sup> June, 2020

### OFFICE MEMORANDUM

With reference to this office earlier Letter No. IWAI/Vig./34/2019 dated 20.03.2020 (copy enclosed), it is to state once again that the Consultants engaged and posted in the various Sections/Wings of IWAI, Head Office, Noida, Regional Offices and Sub Offices have not been signed and submitted the Contract in the enclosed format after obtaining the consent of the Sr. Consultants/ Consultants/ Specialist etc.

It is once again requested that all the Sr. Consultants/Consultants/Specialist etc. engaged and posted in the various Sections/Wings of IWAI, Head Office, Noida, Regional Offices and Sub Offices shall be submitted their signed contract on Rs. 100/- (Rupees One hundred only) Stamp Paper latest by 03.07.2020.

This issues with the approval of Competent Authority.

( Neeraj Singh )

Assistant Secretary(A&R)

Mobile:- +91 9971432619

Email:- nsingh@iwai.gov.in

To:

All Wing Heads,  
IWAI, Head Office, Noida.

Copy to: (By E-mail)

1. Chief Engineer (Technical/ Chief Engineer-Project Manager (JMVP)/ Hy. Chief/ Dy. Secretary(P&C) / Director (F&A)/ Director (NWs)/Director (M)/Director (NER)/Director (T&L)/Director (Technical)/Director (Hy) IWAI, Noida.
2. Director, IWAI, Kolkata/Kochi/Guwahati, Dy. Director, IWAI, Patna
3. Officer-in-charge of Sub Offices, Varanasi, Allahabad, Sahibganj, Vijayawada, Bhubaneshwar
4. PCSA, IWAI, Noida – for uploading on IWAI website
5. Hindi Cell- for Hindi translation
6. Office Copy / Master Copy

Copy for information to: - (By Email)

1. PPS/PS/PA to Chairperson / Vice- Chairman / Member (Finance) / Member (Technical) / Member (Traffic) / Secretary

Assistant Secretary (Admn.& Rectt.)

**CONTRACT FOR SENIOR CONSULTANT/ CONSULTANT/ SPECIALIST'S SERVICES**

between

**Inland Waterways Authority of India**  
(Name of the Employer)

And

\_\_\_\_\_  
(Name of the Service Provider)

Dated: \_\_\_\_ day of \_\_\_\_\_ month 2020

**Form of Contract**

This CONTRACT (hereinafter called the "Contract") is made on the \_\_\_\_ day of the \_\_\_\_, 2019, between, Inland Waterways Authority (IWAI) (hereinafter called the "Employer"), on the one hand and \_\_\_\_\_, (hereinafter called "Senior Consultant/ Consultant/ Specialist") on the other hand.

**WHEREAS**

(a) the "Employer" received applications, which were invited through advertisement dated \_\_\_\_\_, from suitable persons to provide certain services as defined in this contract and mentioned Appendix A of the contract (herein after called the "Services");

(b) the Senior Consultant/Consultant/ Specialist, having applied to the "Employer" that he has the requisite professional skills and technical resources, has agreed to provide the Services to the "employer" on the terms and conditions set forth in this Contract;

**NOW THEREFORE** the parties hereto hereby agree as follows:

**1. The following documents attached hereto shall be deemed to form an integral part this Contract:**

- (a) The General Conditions of Contract;
- (b) The Special Conditions of Contract;
- (c) The following Appendices:
  - (i) Appendix A: Description of Services
  - (ii) Appendix B: Reporting Requirements
  - (iii) Appendix C: Total cost of services
  - (iv) Appendix D: Duties of the "Employer"

**The Mutual rights and obligations of the "Employer" and the Senior Consultant/ Consultant/ Specialist shall be as set in the Contract in particular:**

The Senior Consultant/Consultant/ Specialist Shall carry out the Services in accordance with the provisions of the Contract; and

The "Employer" shall make payments to the Senior Consultant/Consultant/ Specialist in accordance with the provisions of the Contract.

WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective schemes as on the date, month and year first above written.

For and on behalf of Employer

\_\_\_\_\_  
Director(A&V), IWAI

**Senior Consultant/ Consultant/ Specialist**

\_\_\_\_\_  
Shri /Smt \_\_\_\_\_