



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13, सेक्टर-1, नोएडा-201 301, (उ० प्र०)

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

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F. No: IWAI-14011(19)/25/2020-AS(RT)

Dated 17/03/2021

CIRCULAR

Subject : Minutes of the Review Meeting held by the Chairperson, IWAI on 25.02.2021 through Video Conference at IWAI Head Office Noida – reg.

Consequent upon Monthly Review Meeting held on 25.02.2021 through Video Conference, the Minutes and Action is placed for further necessary action.

Encl: As above

Razi Jawaid
17/3/2021

(Razi Jawaid)

Assistant Secretary (P&C)

E-mail: rjawaid@iwai.gov.in

Copy to :- (By E-Mail)

- i) Chief Engineer (Technical)/ Chief Engineer-Project Manager (JMVP)/ / Hydrographic Chief/ Director (F&A)/ Director (M)/ Director (NER)/ Director (Traffic)/ Director (Technical)/ Director (Hydrography)/ Dy Secretary (IT) / Director (Hy & Vig)/ Assistant Secretary (P&C) / Assistant Secretary (Estt.)/ Assistant Secretary (Admn. & Rectt.), IWAI, Noida.
- ii) PCSA, IWAI, Noida – For uploading on IWAI Website.
- iii) Hindi Cell – For Hindi Translation.

Copy for kind information to :- (By E-Mail)

PPS/ PS/ PA to Chairperson/ Vice-Chairman/ Member (Finance)/ Member (Technical)/ Member (Traffic)/ Secretary, IWAI, Noida.

Minutes of the Review Meeting taken by Chairperson, IWAI on 25th Feb 2021

The monthly Review meeting of IWAI was held on 25.02.2021 through Video Conference. List of participants is placed at Annexure – I.

Chairperson directed to follow the directions from HO as well as Ministry and follow time-lines, without giving room for reminder. She also suggested to all to keep work to do lists. All wings are directed to convene weekly meeting to review progress in their wings on Friday's. Various wings covered the agenda items issued by the Chairperson's office dated 19.02.2021 along with the status of works. Following action points emerged from the meeting: -

A) Technical Wing –

- i) Circular be issued to all R.O's for seeking Monthly / Quarterly Report indicating the Physical and Financial Progress of the Project being undertaken under their Jurisdiction.
- ii) For Continuation of Scheme of IWAI beyond March 2021, a detailed letter be sent to MoPSW indicating all Projects of IWAI.
- iii) All details in MIRS to be updated on monthly basis for effective monitoring and be uploaded on the website and monitored. Nodal Officers from Regional Offices may be identified and made responsible for uploading / up dation of data in MIRS portal.
- iv) Survey to start for commencing and dredging activities in 'no mans land' of IBP route.
- v) NOC portal to indicate the time taken in according approval. A dedicated Cell to be made for NOC comprising of one Regular TA / DEO.
- vi) For tourism jetties construction by NHIDCL / NBCC necessary order be issued along with release of amount.
- vii) A tripartite agreement may be entered between CSL, CPWD and Govt of Assam for Pandu Jetty.
- viii) All SoPs for jetty/terminal handling, Bandalling / Tender / Contract Management may be finalized without delay.

- ix) For Crisis Management Plan (CMP) an interim reply to be sent to Ministry. The Template of Ministry be used and report be sent.
- x) RIS to be integrated with all vessels of IWAI.
- xi) Manned Pilotage Portal – RIS system is to be reviewed completely. It is not working anywhere. Hydrographic Section to look into.

B) Traffic & Logistics wing –

- i) The cargo movement on National Waterways till January 2021 has exceeded the previous year cargo movement for the same period as well as the targets fixed by IWAI for April 2020 to January 2021, which has been appreciated by the Competent Authority.
- ii) Regional Offices have conducted 4 out of 6 webinars – one webinar each by Kolkata and Guwahati office yet to be organized. It is directed that all webinars/ Stakeholders' conferences should be completed by 10th March, 2021.
- iii) Webinar on IT Initiatives can be organized with the topic “Investment Opportunities on Ease-of-Doing-Business”.
- iv) In the status of seminars & webinars to be shared with MoPS&W, number of participants, issues discussed and resolved should also be included.
- v) Efforts to be made to reach 5,000 Twitters followers, within March 2021.
- vi) SOP – Ro-Ro/Pax SOP – to be expedited and got approved by IWAI Board.
- vii) Committee for pilotage service to be constituted (CE-Tech; Director (T&L); and Director (Mech. Marine). EOI to be reviewed and re-issued.
- viii) With regard to Ro-Ro vessels earmarked for Jharkhand State, SCI may be requested to inspect these vessels for utilization by them and if agreed upon by them, the further course of action for entering into MoU on lines similar to earlier MoU signed with them may be initiated.
- ix) Tender for Bare Boat chartering, inserting a clause for Schedule Service should be completed at the earliest.

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- x) The observation of MoPS&W with regard to exemption of minor ports in the draft regulations for construction of jetties on National Waterways by private sectors may be reviewed and reply be sent to Ministry.
- xi) The proposal O&M of Karimganj and Gaighat terminals may be expedited.
- xii) Proposal for O&M of two/ three terminals of NW-3 may be expedited from Director (I/c), Kochi. Director, NW-4 may also be requested to send similar proposal without delay.
- xiii) Regarding Customs notifications, details to be uploaded from HQ, Noida with intimation to field offices.

C) Administration:-

- i) Second legal opinion for the recruitment to the post of technical Assistant shall be taken.
- ii) Recruitment for the post of Hindi translator to be completed within next 6 months.
- iii) Recruitment case of balance vacant posts should be initiated especially Hydrographic and Assistants.
- iv) CAO - File shall be submitted with recommendations of the Screening Committee without delay.
- v) NINI positions shall be reviewed by NINI OIC.
- vi) Audit and Accounts Report from C&AG be expedited.
- vii) Audit of Prayag, Varanasi and Patna offices shall be done from 1 Mar to 5 Mar 2021 by 02 teams.
- viii) Empanelment of Advocates and Law Firms should be for 5 years and file be submitted within 2 weeks.
- ix) Land acquisition issues shall be addressed by Technical section in future.

D) Finance Wing:-

1. Concern about slow pace of expenditure was expressed. All wings in Hqr. and JMVP Ceil in particular were directed to ensure utilization of funds as per their commitments, in the remaining period of the current financial year.
2. Utilization of funds of Rs.20.0 crore for Land Acquisition (NW-1) and Deposit Work of Karnataka Govt of Rs5.00 crore also to be ensured.
3. NER Cell was advised to consider Jogighopa, Karimganj, Terminal, etc. in their fund requirement for 4th qtr. F FY 2020-21 and to ensure that no funds for NER is surrendered for the FY 2020-21.
4. C.E.(Tech) and C.E.(JMVP) were advised to expedite reply to audit para pertaining to Transactions Audit of FY 2018-19.
5. Matter may be pursued in C&AG office for early receipt of final Audit Report for FY 2020-21

Meeting ended with thanks to and from the chair.

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ANNEXURE – I

Meeting held by Chairperson, IWAI on 25th Feb. 2021 – List of Participants.

Sl. No.	Name & Designation
1.	Chairperson - In Chair
2.	Sh. Pravir Pandey, Vice Chairman
3	Sh. R.K Pathak, Member (Finance)
4	Sh. S.B Shukla, Member (Traffic & Logistic)
5	Sh. S.K Gangwar, Member (Technical)
6	Col. Manish Pathak, Secretary
7	Sh. S.V.K Reddy, Chief Engineer (Tech)
8	Sh. P. Srinivas, Director (Hy)
9	Sh. U.K Sahai, D.S (IT)
10	Sh. A.K Bansal, Director (Tr. & L)
11	Sh. A. Selvakumar, Director (Hy & Vig.)
12	Sh. A.K. Mishra, Director (Tech)
13	Sh. V.C Dialani, Director (M)
14	Sh. Sitaram Maurya, Director (NER)
15	Sh. Razi Jawaid, Assistant Secretary (P&C)
16	Sh. Neeraj Singh, Assistant Secretary (A&R)
17	Sh. Ajay Kumar, Assistant Secretary (Estt.)
18	Sh. R.K S.ingh, Dy. Director (NER)
19	Sh. V. Murugesan, Dy. Director (NW-3&5)
20	Sh. Karor Singh, Assistant Director (M)
21	Sh. L.L Jat, A.H.S (P&C)

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