Process for Availing Incentives by Cargo Owners / Vessel Operators Under Scheme Component 1 (Annexure-7 of scheme)

S.No.	Activity	Description
1	Registration and Eligibility Verification	• The Cargo owners and vessel operators interested in availing incentives under the Scheme for shifting their cargo to IWT will be required to register online with ICSL on a portal developed by ICSL.
2	Application and Approval Process	• Once registered, cargo owners and vessel operators shall be required to submit applications duly providing details of the cargo to be transported by waterways including modal shift being done, the planned route, plan for modal shift for a period of 1 years and other relevant information as per the format provided online. • Cargo owners and vessel operators would be required to commit to cargo volumes for 1 (one) years for modal shift to IWT mode and undertake regular movements on NW-1, NW-2 and NW-16 (i.e. (i) transit movement from India to India and (ii) only Indian flagged vessel from India to Bangladesh and vice-versa) using Indo-Bangladesh Protocol routes (except Over Dimensional Cargo). • Applications submitted by cargo owners and vessel operators shall be examined and approved by the Steering Committee. • All applications and processing shall be done online and in a paperless manner.
3	Documentation and Reporting	• Eligible Cargo owners and vessel operators will be required to maintain accurate records, voyage log book, documents, and reports related to the transportation of their cargo via IWT. • They will also have to submit periodic reports detailing the quantity of cargo transported, routes used, modal shift achieved, and any other relevant data as per the report format provided.
4	Disbursement of Funds	• Funds under the Scheme will be disbursed to the eligible claimants. i.e., cargo owners / vessel operators, as the case may be, after satisfactory completion of the eligible voyage and verification of the requisite documents. • The eligible claimants i.e. cargo owners / vessel operators, as the case may be will be required to submit the following document for availing the funds under the Scheme **1) To establish Cargo details –** i) Bill of coastal goods signed and stamped by Master / Owner / Operator of the vessel. ii) Shipper's Certificate of handing over cargo for transport via IWT. iii) Receivers Certificate of having received cargo transported through IWT. **2) Voyage Route / Port Call Details –** i) Port's Invoice for vessel related charges e.g. Port Dues, Berth Hire, Pilotage, Pre arrival notice, Port Clearance etc. Invoice should also state date & time of vessel's arrival and departure. ii) Terminals Invoice for cargo handling reflecting all relevant details viz., cargo quantity loaded / discharged, handling tariff, overtime, special service charges, total amount etc. iii) lock gate charges etc.

iv) For claim/ disbursement of incentives, eligible expenditure for port charges is as per Para 6.1(i) d

3) Vessel related expenses towards fuel cost, manning expenses, insurance etc.

i) Log Book duly attested / signed by Master of vessel.
ii) Invoice for purchase of fuel with quantity and rate.
iii) Manning Contract & Manning Invoice for relevant period.
iv) Invoice for insurance premium for H & M cover, cargo etc.
v) The incentive of 35% payable under this will be calculated on the basis of following:

a) Bunker/Fuel Cost: The eligible bunker/fuel cost shall be as per Para 6 (i) (a) and calculated based on the following formula:
For a fuel consumption cap (as distinct from a typical/average consumption estimate), the main engine(s) and the highest-rated auxiliary DG set may be used as the power base. The fuel cap formula, expressed with the BSFC of 166 g/BHP-hr, is:

$$\text{Fuel Cap (L/hr)} = \frac{\{\text{BHP(ME)} + \text{BHP (DG, higher rating)}\} \times \text{BSFC(166 g/BHP-hr)} \times 0.5}{\text{density } \rho \text{ (0.85 kg/L)} \times 1000}$$

b) Insurance Cost: as per Para 6 (i) (b)
c) Manpower/Crew Cost: as per Para 6 (i) (c). the rate list of different categories are as below:

Sl. No.	Designation	Unit	Rate / month (Rs)
1	Master I	Man-month	41,738.00
2	Master II	Man-month	29,925.00
3	Master III	Man-month	25,515.00
4	Driver Licensed	Man-month	41,738.00
5	Driver I	Man-month	29,925.00
6	Driver II	Man-month	25,515.00
7	Crane Operator	Man-month	23,310.00
8	Seacunny	Man-month	23,310.00
9	Greaser	Man-month	23,310.00
10	Laskar	Man-month	23,310.00
11	Cook	Man-month	23,310.00

4) Customs Clearance & Immigration Documents in case of cargo movement through NW2 / IBP route, including transit permit, statutory charges, incidental expenses, etc. supported by documentary evidence.

5) For any other activity undertaken for carriage of goods via IWT valid invoice & supporting documents should be submitted against

		each expense being claimed. • IWT movement with IWAI vessel tracker record • The funds under the Scheme shall be disbursement within 7 days of receipt of all requisite documents related to proof of expenditure (GST bills only) from the cargo owner. • All documents and payment requests shall be submitted online. • Financial incentives to cargo owners and vessel operators shall not be provided beyond the validity period under this Scheme. However, the journey started during the said period of the Scheme will be covered under the Scheme.
5	Monitoring and Tracking	The Steering Committee will monitor the transportation of cargo via IWT by the eligible claimants, i.e., cargo owner or vessel operator, from time to time, through the reports submitted by the eligible claimants.
6	Performance Evaluation	The performance of the Scheme shall be evaluated periodically by Steering Committee based on predefined performance indicators, such as the volume of cargo shifted to IWT, environmental benefits, overall effectiveness in promoting IWT etc.
7	Feedback Mechanism	Cargo owners and vessel operators availing the Scheme will be invited to provide feedback on the Scheme's implementation, effectiveness, and areas for improvement. Feedback will be collected through surveys, consultations, and stakeholder meetings, informing future adjustments or enhancements to the Scheme.
8	Public Disclosure and Transparency	Information about the Scheme, including eligibility criteria, application procedures, incentives amount, monitoring results, and performance evaluations, shall be made publicly available by ICSL to ensure transparency and accountability.

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